

**INSTITUT D'ADMINISTRATION DES ENTREPRISES
FREE MOVER PROGRAM**

PHOTO

- FREE MOVER "Bachelor track 1st semester" (September to December): deadline for application: 15th of May 2024
- FREE MOVER "Graduate track 1st semester" (September to December): deadline for application: 15th of May 2024
- FREE MOVER "Bachelor track 2nd semester" (January to April): deadline for application: 15th of November 2024

NB: Recruitment will only be made via this application form. Please fill it carefully.

SURNAME: First name:

Date of birth : Place of birth:

Country: Nationality:

N° INSEE or ID (if you have one):

Student Number (**Only if already registered at IAE/UM**).....

Telephone number where you can easily be reached:

Permanent address:

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Zip code: City: Country:

E-mail address:

LATEST DIPLOMA / DEGREE OBTAINED OR UNDER COMPLETION

Degree: Fields studied:

Year of graduation: University:

City: Country:

LANGUAGES

ENGLISH: level Beginner Intermediate Fluent Bilingual

(if any) **TOEFL** score: **TOEIC** score: Other score:

Note to the One Year Abroad and 6-Month Mobility options applicants: some partner universities may require an English language test to apply for their exchange program.

FRENCH: level Beginner Intermediate Fluent Bilingual
SPANISH: level Beginner Intermediate Fluent Bilingual
GERMAN: level Beginner Intermediate Fluent Bilingual
OTHERS (specify): level Beginner Intermediate Fluent Bilingual

CERTIFICATE (if any):

Stays abroad (Country – Duration – Date – for which purpose):

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DO YOU APPLY FOR OTHER PROGRAMS? YES NO

If so, which ones? (specify which University or Institute)

1) :

2) :

EDUCATION

High School Certificate:Academic year:

Specialization:Institution:

HIGHER EDUCATION

Specify the years in Higher Education (and the degrees/diplomas) beginning with the current one

ACADEMIC YEAR	FIELD OF STUDY	UNIVERSITY OR SCHOOL	COUNTRY	DEGREE (whole title)	VALIDATED CREDITS

PROFESSIONAL EXPERIENCES, INTERNSHIPS, REPORTS

HOST COMPANY	CITY - COUNTRY	MONTH - YEAR STARTING DATE	MONTH - YEAR FINISHING DATE	TASKS - PROJECTS CARRIED OUT

ENCLOSURES:

- 1 – Curriculum Vitae written in English
- 2 – Cover letter written in English
- 3 – Copies of the Higher Education diplomas
- 4 – Copies of the last two years' transcripts of records
- 5 – Certificate of proficiency in English (if any).
- 6 – Documents justifying your professional experiences and internships in companies in France and abroad (if any).

NB: Don't forget to add your picture on the first page of the form
All the diplomas written in a foreign language **MUST BE TRANSLATED INTO FRENCH or ENGLISH**

The application form and the required documents must be merged in one single PDF file and it must be sent to the international relations office: iae-ri@umontpellier.fr

INCOMPLETE APPLICATION FORM WILL BE REJECTED

IMPORTANT DATES:

FREE MOVER PROGRAM	Deadline for application	Date of announcement of admittance (1)	Deadline to confirm enrolment (2)
Bachelor track, 1 st semester	15 th of May 2024	30 th of May 2024	10 th of June 2024
Graduate track, 2 nd semester	15 th of May 2024	30 th of May 2024	10 th of June 2024
Bachelor track, 2 nd semester	15 th of November 2024	20 th of November 2024	1 st of December 2024

(1) Admission results will be announced by e-mail only.

(2) In case of admittance in the program, students have to confirm their registration by sending back an email to iae-ri@umontpellier.fr before the date specified above.

Place

Date

Certified sincere and true,

Signature